CABINET OCTOBER 2017: NEW SAVINGS PROPOSAL DEPARTMENT: ENVIRONMENT AND REGENERATION SAVINGS - BUDGET PROCESS 2018/19

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2018/19 £000	2019/20 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
SC	ENR10	Service/Section	Leisure & Culture						
		Description	Two year extension of the GLL contract	573		300	Med	Low	SP1
			Extend continuity of service provision with same contractor for 2 further years.						
		Staffing Implications	None						
		implications	Continuity of service maintained with existing contractual arrangements. Puts back the need to reprocure contract by two years						
-		Impact on other departments	Procurement and legal - as re-procurement delayed by 2 years; Children, Schools and Families - continuity of service provision by current contractor for 2 further years - school curriculum swimming, etc.						
Page		Equalities Implications	Continuity of service maintained with existing contractual arrangements.						
e 47		TOM Implications	Contract change creating efficiencies. Key officer across council will be involved in the detail of the changes to ensure delivery.						

Savings Type

- SI1 Income increase in current level of charges
- SI2 Income increase arising from expansion of existing service/new service
- **SS1** Staffing: reduction in costs due to efficiency
- SS2 Staffing: reduction in costs due to deletion/reduction in service
- SNS1 Non Staffing: reduction in costs due to efficiency
- SNS2 Non Staffing: reduction in costs due to deletion/reduction in service
- SP1 Procurement / Third Party arrangements efficiency
- SP2 Procurement / Third Party arrangements deletion/reduction in service
- **SG1** Grants: Existing service funded by new grant
- SG2 Grants: Improved Efficiency of existing service currently funded by unringfenced grant

Panel

- **C&YP** Children & Young People
- **CC** Corporate Capacity
- HC&OP Healthier Communities & Older People
- SC Sustainable Communities

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS01	Service/Section	Infrastructure & Transactions - IT Service Delivery					L	L	SP1
		Description	Revenue Saving associated with current MFD contract		150					
		-	None							
		Staffing Implications	None							
		Business Plan implications	None							
		Impact on other departments	None							
		Equalities Implications	None							
Pag		TOM Implications	None							
Ð	2018-19 CS02	Service/Section	Infrastructure & Transactions - Facilities Management							
48			Reduction in the level of building repairs and maintenance undertaken on the corporate buildings		100			н	Μ	SPROP
		Service Implication	The level of routine repairs, general maintenance works and							
		Staffing Implications	None							
		Business Plan implications	None							
		Impact on other departments	Yes and users of the buildings.							
		-	None							
		TOM Implications	May have some impact in terms of the overall condition of the Councils propoerty portfolio and backlo maintenance requirements.							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS03	Service/Section	Infrastructure & Transactions - Facilities Management							
		Description	Adjust current Local Authority Liaison Officer (LALO) arrangements to require Assistant Directors to undertake	33	33					SNS1
		Service Implication	the duties as part of their job description.					L	L	
			None Removal of allowance to staff. Duties to be included in job decription of Assistant Directors							
		Business Plan implications	None							
P		Impact on other departments Equalities	Will be Assistant Directors across all departments.							
Page		-	None							
40			None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS04	Service/Section	Infrastructure & Transactions - Facilities Management							
		Description	Delete or full cost recovery of one post within FM	630	36			L	М	SS2
		Service Implication	Possible if deletion of post							
		Staffing Implications	Possible1FTE							
		Business Plan								
		implications	None							
			Schools							
		departments								
		Equalities								
Page		-	None							
		TOM Implications								
50			None							
0	2018-19 CS05		Resources							
			Reduction in permanent staffing		30			н	М	SS2
			Efficiencies of new financial system when fully embedded							
			should minimise effect on service							
		Staffing Implications	1 F I E							
		Business Plan	None							
		implications								
			Increase in self service							
		departments								
		•	None							
		Implications	None							
		TOM Implications	None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS06	Service/Section	Resources							
		•	Miscellaneous budgets within Resources None		0	17		L	L	SNS2
		Staffing Implications	None							
		Business Plan implications	None							
			None							
		-	None							
		TOM Implications	None							
P	2018-19 CS07	Service/Section	Resources							
age 51		-	Retender of insurance contract Procurement saving with no effect on service			50	25	L	L	SP1
<u> </u>		Staffing Implications	None							
		Business Plan implications	None							
		-	None							
			None							
			None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS08	Service/Section	Revenues and Benefits							
		Description Service Implication	Increase in income from Enforcement Service Increase in number of warrants received from ANPR contriventions		100	20	15	L	L	SI2
l		Staffing Implications	None							
		Business Plan implications Impact on other departments	None Increase in income for E & R							
ס		Equalities Implications TOM Implications	None							
a	2018-19 CS09	Service/Section	Customer Contact							
age 52			Reduction/rationalisation in running costs budgets across multiple budgets		35			L	L	SNS1
		Service Implication	None							
		Staffing Implications	None							
		Business Plan implications	None							
		Impact on other departments	None							
		Equalities Implications	None							
		TOM Implications	None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS10		Revenues and Benefits							
		Service Implication	Reduction in staffing Review of staffing structure within the section taking into account impact of universal credit, business rates retention, collection rates for all debt and welfare benefits.		60			L	Μ	SS2
		Staffing Implications	Approximately 2.0 FTE reduction							
Ра		departments Equalities Implications TOM Implications	Will be reviewed depending on review							
age	2018-19 CS11	Service/Section	Corporate Services							
53		Description Service Implication	Restructure of management across Corporate Services Will impact significantly on level of support/service offered		400			Μ	Μ	SS2
		Staffing Implications	5-6 FTE senior managers							
		implications Impact on other departments	New ways of working and increased responsibilities Will require increase in self service and potential loss in customer satisfaction None							
		TOM Implications								

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS12	Service/Section	Corporate Governance							
			SLLp - reduction in legal demand Reduction in legal chargeable hours			50		н	Μ	SS2
		Staffing Implications	Possible 1 lawyer							
		implications Impact on other	None							
ס		Implications	None							
age	2018-19 CS13		Corporate Governance							
je 54			Audit and investigations Reduction in service days		50					
		Staffing Implications	Shared service							
		implications	Reduce audit capacity and resource for criminal and civil enforcement None							
		-	None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS14	Service/Section	Business Improvement - Business Systems							
		Description	M3 support to Richmond/Wandsworth		20			м	L	SI2
			Procurement is underway to refresh the system (M3) for managing manage Planning Applications, Building Control Applications and Land Charges Searches. The exercise is shared with the boroughs of Richmond and Wandsworth and it is envisaged that system support will be provided by Merton. Merton proposes to levy a charge to these boroughs for this support and absorb the additional work into the existing establishment, exploiting efficiencies and economies of scale.							
σ		Staffing Implications	The relevant officers within the team will be deployed on system support across several boroughs. No reductions are proposed.							
Page 55		Business Plan implications	The work programme of the team will need to be tightly managed to ensure the additional demand is efficiently managed within the existin work arrangements and establishment.							
		Impact on other departments	No impact on other departments is envisaged.							
			None envisaged; a full EI will be undertaken.							
			In line with TOM.							

Shortfall

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS15	Service/Section	Business Improvement - Policy & Partnerships	248		50		М	М	
		Service Implication	Reduce headcount from 4.6 to 3.6 Some of the following services would need to cease - CMT administration, support for Merton Partnership, development and implementation of the Strategic Partner Programme, Merton Intelligence Hub and our strategy around the use of data. The service will explore the introduction of generic working.							
		Staffing Implications								
Page		implications	See service implications The PSP team delivers support services that tend to support corporate cross cutting projects and there the impact of staff cuts would impact in terms of the projects (support that would energy)							
56			projects/support that would cease. These are likely since staff are affected. Partnership working, objectives around improved use of data and objectives to improve preventative services within the VCS.							
			Proposed Savings		1,014	187	40			
			Corporate Services Targets		2,363	1,911	169			

3,202

129

1,349 1,724

NEW SAVINGS PROPOSALS: CABINET DECEMBER 2017

DEPARTMENT: Children, Schools and Families

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
C&YP	CSF2017-05	<u>Service</u>	Children Social Care								
		Description	Delivery of preventative services through the Social	6,793			45		High	Medium	SNS1
		Service Implication	Impact Bond The LA will buy into the Pan-London Care Impact Partnership for the provision of a Social Impact Bond (SIB) to deliver services designed to work with families to keep young people out of care using the well established Multi-Systemic (MST) and Functional Family Therapy (FFT) methodologies. This work takes place in the context of a rising population with increasing complex needs.								
		Staffing Implications	None								
		Business Plan implications	No specific Implications								
-		Impact on other	None								
Page		departments Equalities	This is a service for some of our most vulnerable children								
ge		Implications	and young people.								
5		TOM Implications	This is in line with the CSF TOM and our Child and Young								
			Person well-being model approach.								
C&YP	CSF2017-06	<u>Service</u>	Children Social Care								
		Description	South London Family Drug and Alcohol Court	6,793			45		High	Medium	SNS1
		Service Implication	commissioning Enable children to return home safely, thereby reducing cost of care placements. This work takes place in the context of a rising population with increasing complex needs.								
		Staffing Implications									
		Business Plan implications	No specific Implications								
		Impact on other departments	Potential impact on legal department.								
		Equalities	This is a service for some of our most vulnerable children								
		Implications TOM Implications	and young people. This is in line with the CSF TOM and our Child and Young Person well-being model approach.								

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
C&YP	CSF2017-07	<u>Service</u>	Education								
		Description	Review schools trade offer, raise charges or consider	1,381			60		Medium	Medium	SS2
		Service Implication	ceasing services from 2020. All CSF SLAs as well as de-delegated services with schools will be reviewed to ensure i) full cost recovery; ii) LBM charges are in line with other providers. We will also								
		Staffing Implications	examine further opportunities to trade with schools. If schools are unwilling/unable to pay for core and enhanced services this will result in approximately 2 posts deleted.								
		Business Plan	Should funding not be secured there will be implications for								
			service volumes and outcomes.								
		Impact on other	Possible impact on child protection services if service								
		departments	reductions result in escalations from schools and others.								
Page 5		Equalities Implications TOM Implications	We will use the Council's agreed HR policies and procedures for restructuring and will complete EAs. Education and Social Care services for C&YP will be reduced with higher thresholds for access. The department will continue to be reorganised to reflect downsizing. This saving is in line with TOM direction of travel to focus delivery on the council's statutory duties.								
Total					0	0	150	0			
Total CS	SF Target Savi	ngs			0	0	3,328	132			
Savings	identified as p	part of replacement sa	vings				0				
•	II)/Surplus	-	-		0	0	(3,178)	(132)			

Savings Type

- SS1
 Staffing: reduction in costs due to efficiency

 SS2
 Staffing: reduction in costs due to deletion/reduction in service
 C&YI

 SNS1
 Non Staffing: reduction in costs due to efficiency
 O&S
- SNS2 Non Staffing: reduction in costs due to deletion/reduction in service
- SP1 Procurement / Third Party arrangements efficiency
- SG1 Grants: Existing service funded by new grant
- SG2 Grants: Improved Efficiency of existing service currently funded by unringfenced grant
- SPROP Reduction in Property related costs
- SI1 Income increase in current level of charges
- SI2 Income increase arising from expansion of existing service/new service

Panel

C&YPChildren & Young PeopleO&SOverview & ScrutinyHC&OPHealthier Communities & Older PeopleSCSustainable Communities

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
SC	E1	Service/Section	Regulatory Services Partnership							
	E1 Service/Section Regulatory Services Partnership Description Investigate potential commercial opportunities to generate income from provision of business advice. This follows on from the expansion of the RSP to include Wandsworth from November 2017, and increased resilience. Service Implication Will need to ensure no conflict of interest in respect of service delivery. Staffing Developing new areas of business will need careful consideration of deployment of existing resources. Business Plan Consistent with Business Plan objectives Implications None, but will need to consider potential impact on partner boroughs. Equalities None. Implications Consistent with objective of making service more commercially driven. E2 Service/Section Waste Services Description Thermal Treatment of wood waste from HRRC Reduced recycling rate at HRRC down by c26% Staffing None Implications Change in focus to measure diversion from Landfill compared to recycling performance	0	60	65	75	Med	Low	SI2		
		Service Implication								
		-	consideration of deployment of existing resources.							
-			Consistent with Business Plan objectives							
Page		departments	boroughs.							
e 59		•	None.							
		•								
SC	E2	Service/Section	Waste Services							
				302	30			Med	Med	SP2
		-	None							
			•							
		departments								
		Equalities Implications	InplicationsChange in focus to measure diversion from LandfillInplicationsChange in focus to measure diversion from LandfillInplicationscompared to recycling performanceInplicationsSouth London waste Partnership will need to be consultedInplicationsNone							
		TOM Implications	Negative impact on recycling performance.							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
SC	E3	Service/Section	Leisure & Culture Development Team							
		Description Service Implication	Polka Theatre Grant Reduction Polka Theatre are redeveloping their site in Wimbledon and the council is committed to investing £150k of capital/section 106 towards that project. Once the project is complete Polka will be capable of generating more income and become more financially stable, thus not requiring all of the current grant. The council will still need to fund some grant as it is a requirement of other funding bodies.	64		30		Low	Low	SG2
ס		Staffing Implications	None							
Page 60		Business Plan implications	Polka Theatre is a key contributor to delivering outcomes for local residents and communities. They support the borough's strategic plan for 'Bridging the Gap.'							
		Impact on other departments Equalities Implications TOM Implications	Other departments will still be able to commission services from Polka, as they do currently. None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
SC	E4	Service/Section	Sustainable Communities							
	Description Income from Merantun Development Limited for services provided to the company by LBM Service Implication None		0	100			Low	Med	SP1	
Page		Staffing Implications Business Plan implications Impact on other departments Equalities Implications TOM Implications	None Consistent with Business Plan objectives Increased work for finance and procurement teams delivered by service level agreements with Merantun None In line with TOM objectives							
SCO.		Service/Section Description Service Implication Staffing Implications Business Plan implications Impact on other departments Equalities Implications TOM Implications	Greenspaces Letting of remaining vacant facilities in Greenspaces None Consistent with Business Plan objectives None insignificant None Integral to Greenspaces TOM	513	50			Low	Low	SI2

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
SC	E6	Service/Section	Greenspaces							
					40			Med	Low	SI1
		Staffing Implications								
		Business Plan implications	Consistent with Business Plan objectives							
		Impact on other departments	None insignificant							
Page		Equalities Implications	None							
		TOM Implications	Integral to Greenspaces TOM							
62			Total Environment and Regeneration	on Savings	280	95	75			

Savings Type

- SI1 Income increase in current level of charges
- SI2 Income increase arising from expansion of existing service/new service
- SS1 Staffing: reduction in costs due to efficiency
- SS2 Staffing: reduction in costs due to deletion/reduction in service
- SNS1 Non Staffing: reduction in costs due to efficiency
- **SNS2** Non Staffing: reduction in costs due to deletion/reduction in service
- SP1 Procurement / Third Party arrangements efficiency
- SP2 Procurement / Third Party arrangements deletion/reduction in service
- SG1 Grants: Existing service funded by new grant
- SG2 Grants: Improved Efficiency of existing service currently funded by unringfenced grant
- SPROP Reduction in Property related costs

<u>Panel</u>

- C&YP Children & Young People
- CC Corporate Capacity
- HC&OP Healthier Communities & Older People
- SC Sustainable Communities

NEW SAVINGS PROPOSALS: CABINET DECEMBER 2017 DEPARTMENT: Community and Housing 2019/20- New Savings

Panel	Ref	Notes		Description of Saving				Risk Analysis Reputational Impact	Type of Saving (see key)
Adult \$	Social	Care							
			Service	Public Health					
17/18	CH81		Description	Public Health					
		Grant ends in March 2020, when funding becomes part of	Service Implication	Main PH services have just been redesigned and re-commissioned according to PH TOM signed off March 17. An ongoing review of the range and scope of PH services commissioned.		500	High	High	SP1
		the Business Rate funding settlement. It is not known what will happen to mandation of PH services and what 100% BBR will mean for the funding of the	Staffing Implications	The team has just been restructured with reduction in senior staff and broadening of roles for joint commissioning (across the council with C&H and CSF and with the CCG); there is little scope in further team reduction but scope for efficiency through further development of joint commissioning roles.		-			
		of PH funding will have to take into consideration its impact on	Business Plan implications	Any substantial change in PH services is likely to impact on service provision in C&H and CSF; change of staff would reduce commissioning capacity for C&H and CSF.					
т	1		Impact on other departments	Public Health focusses on population health improvement as well as reduction of health inequalities. People with the poorest health outcomes may receive less help.					
гаде			Equalities Implications	Public Health focusses on people with the poorest health outcomes, so they may receive less or different help.					
50			TOM Implications	The PH TOM was developed out of sync with the rest of the council and was signed off only in March 17.					
Total C	Commu	nity & Housing 2019/20				500			
		rings Proposal 2019/20 ings target				500 500			
(Shortfa						0		1	

NEW SAVINGS PROPOSALS: CABINET DECEMBER 2017 DEPARTMENT: Community and Housing New Savings

Panel	Ref	Notes	Description of Naving		Baseline Budget	2020/21 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
Adult S	Social	Care							
			Service	ASC - Access & Assessment					
17/18	CH82	decade of making savings, are not deliverable by merely slicing back provision or cutting staffing. A more fundamental review of what Merton offers and delivers is necessary. There is an opportunity to		Older People's social care (mental health) Creating a fully integrated Older People's services, combining OP social work teams, OPMH teams with community health services to create a 'one stop shop' for supporting the most vulnerable older people, removing the barriers between health and social care. Integrating support for physical and mental health isues. This will make it easier for the most unwell and most frail to access the support they need, and for us to respond in the most effective ways, and thus		500	High	High	SNS2
Раде		make efficiencies and to improve the offer by integrating health and social care for older people with physical and mental health needs.	Implications Business Plan implications Impact on other departments	maximising any potential for recovery of independence. Creating integrated teams will mean changing roles, locations and ways of working. Any Staff reductions will be in management posts It may require a pooled budget The integrated service will require a host organisation. The choice of the host will affect the demand on corporate services		100	High	High	SS1
ge o4			Equalities Implications TOM Implications	This will impact on the council's response to vulnerable older people, most of whom either have a disability or a mental impairment. The TOM will need to be refreshed to reflect an integrated model					
17/18	CH83		Services Description	Adult Mental Health Adult Mental Health					<u> </u>
17/10		Adult mental health has been protected from many of the savings rounds in the past, reflecting the historic gap	Service Implication	A fundamental review of adult mental health services and staffing to ensure that we meet our duties under the Care Act in the most cost effective ways A reduction in mental health management and front line posts	1200	500	Medium	High	SS1
		between demand and supply. With this level of savings, this protection is no longer viable and we will need to look to	Implications Business Plan implications Impact on other Equalities Implications TOM Implications	reduction in offer By the nature of the service, these savings will impact on people with mental ill health reduction in offer					

NEW SAVINGS PROPOSALS: CABINET DECEMBER 2017 DEPARTMENT: Community and Housing New Savings

Panel	Ref	Notes		Description of Saving				Risk Analysis Reputational Impact	Type of Saving (see key)
			Service	Public Health					
17/18	CH84		Description	Public Health					
		Grant ends in March 2020, when funding becomes part of	Service Implication	Main PH services have just been redesigned and re-commissioned according to PH TOM signed off March 17. An ongoing review of the range and scope of PH services commissioned.		500	High	High	SP1
		the Business Rate funding settlement. It is not known what will happen to mandation of PH services and what 100% BBR will mean for the funding of the	Staffing Implications	The team has just been restructured with reduction in senior staff and broadening of roles for joint commissioning (across the council with C&H and CSF and with the CCG); there is little scope in further team reduction but scope for efficiency through further development of joint commissioning roles.		-			
		council as a whole. The review of PH funding will have to take into consideration its impact on	Business Plan implications	Any substantial change in PH services is likely to impact on service provision in C&H and CSF; change of staff would reduce commissioning capacity for C&H and CSF.					
			Impact on other departments	Public Health focusses on population health improvement as well as reduction of health inequalities. People with the poorest health outcomes may receive less help.					
Page	J		Equalities Implications	Public Health focusses on people with the poorest health outcomes, so they may receive less or different help.					
			TOM Implications	The PH TOM was developed out of sync with the rest of the council and was signed off only in March 17.					
Total	ommu	nity & Housing 2020/21				1,600			
		ings Proposal 2020/21 ngs target				6,693			
(Shortfa						(5,093)		1	

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